

**California Water Quality Monitoring Council**

**Data Management Workgroup Agenda**

**April 27, 2012 — 10:30am to 3:00pm**

Room 350 (3<sup>rd</sup> Floor)  
Joe Serna Jr. Cal/EPA Headquarters Building  
1001 I Street, Sacramento, CA



**IMPORTANT INFORMATION!**

Conference WebEx information is provided on the last page of this agenda.

For a map to the Cal/EPA Building, visit: <http://www.calepa.ca.gov/EPABldg/location.htm>. For security purposes, all visitors are required to sign in and receive a badge at the Visitor Center off the lobby upon entering the building. Valid picture identification may be required due to the security level. Please allow up to 15 minutes for this process. Individuals who require special accommodations are requested to contact the State Water Board's Office of Employee Assistance, at (916) 341-5881.

<b>ITEM: #</b>	<b>1</b>	<b>Approx. Time:</b>
<b>Title of Topic:</b>	<b>Introductions &amp; Announcements</b>	5 minutes
<b>Contact Person:</b>	Steve Steinberg	steves@sccwrp.org, (714) 755-3260

<b>ITEM: #</b>	<b>2</b>	<b>Approx. Time:</b>
<b>Title of Topic:</b>	<b>Review and refinement of Draft Charter</b>	90 minutes
<b>Purpose:</b>	Reach consensus on a charter for this workgroup to better define our role relative to the Monitoring Council and other Council workgroups	
<b>Contact Person:</b>	Steve Steinberg	steves@sccwrp.org, (714) 755-3260

<b>ITEM: #</b>	<b>3</b>	<b>Approx. Time:</b>
<b>Title of Topic:</b>	<b>Workgroup structure and function</b>	30 minutes
<b>Purpose:</b>	Explore opportunities to organize ourselves more effectively (consistent meeting time, co-chairs, subcommittees, other ideas?)	
<b>Contact Person:</b>	Steve Steinberg	steves@sccwrp.org, (714) 755-3260

**Lunch 12:30 – 1:30 (On your own)**

<b>ITEM: #</b>	<b>4</b>	<b>Approx.Time:</b>
<b>Title of Topic:</b>	<b>Workgroup effectiveness/Who else should we be reaching out to?</b>	60 minutes
<b>Purpose:</b>	Improving our interaction with Council workgroups and/or others with related missions? Who do we need to be in contact with that's not here? Prioritize needs (within and across workgroups) Where Do we need to hear from other entities, which ones?	
<b>Contact Person:</b>		

<b>ITEM: #</b>	<b>5</b>	<b>Approx.Time:</b>
<b>Title of Topic:</b>	<b>Next meeting and items for discussion</b>	15 minutes
<b>Purpose:</b>	Select date and topics to be included in our next workgroup meeting. Assignments for our next meeting, who will take the lead for any outstanding tasks.	
<b>Contact Person:</b>	Steve Steinberg	steves@sccwrp.org, (714) 755-3260

### To participate via WebEx

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To join the online meeting  
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1. Go to  
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2. Enter your name and email address.
3. Enter the meeting password: dmw
4. Click "Join".

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To join the teleconference  
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Call-in toll-free number: 1-888-764-9721  
Attendee access code: 363 618 0