California Water Quality Monitoring Council

Data Management Workgroup NOTES

July 6, 2016 — 1:00pm to 4:00pm

Conference Room 240
Joe Serna Jr. Cal/EPA Headquarters Building
1001 I Street, Sacramento, CA

IMPORTANT INFORMATION!

Conference WebEx information is provided on the last page of this agenda.

For security purposes, all visitors are required to sign in, receive a badge at the Visitor Center off the lobby upon entering the building. Valid picture identification may be required due to the security level. Please allow up to 15 minutes for this process. Individuals who require special accommodations are requested to contact the State Water Board's Office of Employee Assistance, at (916) 341-5881.

For information and resources concerning this meeting, we welcome you to visit the Data Management Workgroup collaboration site: **http://sfei.li/dmwg**

ITEM: #	1	Approx.Time:
Title of Topic:	**Introductions, announcements, agenda review, and minutes approval**	5 mins
Purpose:	Decision: Share information and review materials.	
Contact Person:	Gary Darling	gary.darling@water.ca.gov
	Tony Hale	tonyh@sfei.org, (510) 746-7381

ITEM: #	2	Approx.Time:
Title of Topic:	**Subcommittee Factsheets and Appendices**	90 mins
Purpose:	Information: Subcommittees on White Paper topics will report their progress regarding the factsheets that we assigned during our last meeting	
Desired Outcome:	Work on the subcommittee products is ongoing. We will hear from each committee and actively work on refining each product, filling gaps as necessary to optimize the presentation, one-pager, FAQ, or reference list to its purpose.	
	After this meeting, we should ideally have three products that are presentable to their target audience.	
	Subcommittees include:	

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a.   Data management plans: https://drive.google.com/open?id=1M7c6ZvLDHqusyOdA_ptrQXKDJ2VxfHJRwRG_NIFB2BU

b.   Data federation: https://drive.google.com/open?id=0B50RAGKbBDBCOWNWYkItb2MyZG8

c.   Web services: https://drive.google.com/open?id=1oeLz2PtLTYXlrSTu7WEUuby6CJ1E8N02_FW-Vc_doGs

Each subcommittee will have 30 minutes to present its updates, questions, and any other material.

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<tr><td>**Attachment Link:**</td><td>

[Delta Stewardship Council, Environmental Data Summit white paper, *Enhancing the Vision for Managing California's Environmental Information*](#)

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<tr><td>**Notes**</td><td>

The workgroup made suggestions for revision, such as elevating the definitions for each concept and linking the documents together so that their relationships to each other are more apparent. Overall, however, the workgroup was very receptive to the new Factsheets.

It was decided that revision suggestions on the Factsheets would be accepted through August 5th.

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<tr><td>**Contact Person:**</td><td>Tony Hale</td><td>tonyh@sfei.org, (510) 746-7381</td></tr>
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ITEM: #	4	Approx.Time:
Title of Topic:	**Presentation on Groundwater Ambient Monitoring and Assessment Program**	20 mins
Purpose:	Informational: We would like to understand how the white paper recommendations might dovetail with the needs presented in the GAMA program, with respect to data sharing.	
Background:	Dorian Bellan with the [Groundwater Ambient Monitoring and Assessment Program](#) will present the past decisions, present status, and future plans for this important program within the State Water Resources Control Board. She will focus primarily on information collection, processing, and distribution. Included in her presentation will be a discussion featuring their flagship product, [GeoTracker GAMA](#).

Given our recent presentation from DWR's Abdul Khan regarding his team's groundwater data management strategy still in development, we might find the comparison to another data management system insightful. | |

Desired Outcome:	Information and planning: We might apply lessons learned through the GAMA program and its ongoing challenges to our Steering Committee meeting agenda.
Notes:	Dori's presentation of the tools available revealed a number of aspects of data management that were useful to note. Her program receives occasional updates from DWR regarding well location and status. These data are delivered via a hard drive on regular intervals.
	Their default position is toward openness, wherever possible. Dori suggested that they are continuing to explore ways that their systems might deliver even more timely data.
	Their IT consultants are very responsive and capable and able to evolve the system over time.
Contact Person:	Tony Hale	tonyh@sfei.org, (510) 746-7381

ITEM: #	5	Approx.Time:
Title of Topic:	**Flash Round! 5-minute updates on topics related to the workgroup**	20 mins
Purpose:	Informational: What is happening in the community? Examples might include progress updates on portal development efforts, potential connections to related projects, upcoming presentations and conferences, and new innovations we should assess.	
Desired Outcome:	Information and planning: This item allows for anyone to contribute news about developments that haven't been covered earlier in the meeting. We are looking for news related to water quality, ecosystem health, and data management. Please confine your update to 5 minutes.	
Notes:	We received updates from the workgroup. Included was news from Kris Jones, Sakura Evans, and Tony Hale. We received legislative updates regarding AB 501, which had not survived committee, and AB 1755, which was continuing. We heard about the future of the Drinking Water Portal and the NHD. DWR will be serving as the California steward.	
Contact Person:	Tony Hale	tonyh@sfei.org, (510) 746-7381

ITEM: #	6	Approx.Time:
Title of Topic:	**Updates on the steering committee**	45 mins
Purpose:	Decision: For this discussion we would like to share the status of the	

	solicitation letter, review the current workgroup charter to accommodate the steering committee, and formulate the agenda for the first meeting.
Background:	In the Fall of 2014, the Data Management Workgroup elected new leadership and also affirmed its commitment to assist in the implementation of the white paper recommendations. Now that the white paper is formally released (Sept 2015), the time is right to make some headway in forging progress toward implementation. Thus far, we have organized subcommittees to help provide informational products to any workgroup formally charged with implementation. (These are designed to supplement the white paper through details and examples.) However, the DMWG has neither a formal mandate nor the high-level executives to make critical and binding decisions or to incentivize broader State agency representation on the DMWG itself.
Desired Outcome:	Agenda for the inaugural meeting and agreement on draft charter
Notes:	The workgroup reviewed the agenda and provided feedback regarding the ordering of the items.
Contact Person:	Gary Darling gary.darling@water.ca.gov , (916) 651-9207 Tony Hale tonyh@sfei.org, (510) 746-7381

ITEM: #	**7**	**Approx.Time:**
Title of Topic:	**Next meeting and items to agendize**	10 minutes
Purpose:	Identify topics and responsibilities for inclusion in our next workgroup meeting.	
Background:	Previously the DMWG selected the 1st Wednesday of odd months for its meeting time.	
Desired Outcome:	Agendize topics for next meeting as appropriate.	
Notes:	We decided that the next meeting would not feature a speaker. Instead, we would discuss the Steering Committee and materials to support it.	
Contact Person:	Tony Hale tonyh@sfei.org, (510) 746-7381 Gary Darling gary.darling@water.ca.gov , (916) 651-9207	

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Meeting information
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CONFERENCE DETAILS

Conference Title: Data Management Workgroup

Moderator Name: Jeff Kapellas

Date: Wednesday, July 06, 2016

Time: 1:00 PM Pacific

WEB ACCESS

Join as Attendee: https://stateofcaswrcbweb.centurylinkccc.com/CenturylinkWeb/DMWG

First time CenturyLink CCC user? Run system test: http://www-na2.globalmeet.com/w/GMTest/index.html?loc=en

AUDIO ACCESS

Dial-in (U.S.): USA: 1-720-279-0026

 USA /Canada (toll free) : 1-877-820-7831

Dial-in (International):

Access Code: 955685

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