

CALIFORNIA WATER QUALITY MONITORING COUNCIL

California Estuary Monitoring Workgroup
Meeting Notes

Tuesday, July 23, 2013 – 9:00 AM to 11:00 AM

Delta Conservancy Conference Room
1450 Halyard Drive, Suite 6, West Sacramento



Item	1	Approx. Time
Title of Topic:	Introduction and Announcements	10 min
	1) Introductions 2) Review notes from June 25, 2013 CEMW meeting 3) Review agenda for today	
Desired Outcome:	Approve June 25, 2013 meeting notes	
Attachment:	Word: CEMW Notes June 25, 2013	
Meeting Notes:	Attendees: Hildie Spautz, Bill Templin, Kris Jones, Lori Webber, Kristal Davis Fadtker, Jon Marshack, Stephanie Fong, Ali Weber-Stover, Linda Dorn, Emily DeMarco, Kelsey Cowin June 25, 2013 meeting notes were approved.	

Item	2	Approx. Time
Title of Topic:	Liaison Reports	30 min
Background:	<p>The Monitoring Council and the Council's workgroups are actively working on several items (SB 1070). This agenda item is for the routine update on key activities or decisions made by other workgroups or the Council, followed by a brief discussion of how the activities would impact the CEMW.</p> <ol style="list-style-type: none"> 1. CA WQMC: Jon Marshack and Kris Jones 2. CA Wetland Monitoring Workgroup: Meredith Williams 3. Healthy Streams Partnership: Lori Webber 4. Data management Workgroup: Meredith Williams 5. Joint meeting of Data Workgroup with other workgroups: Hilde Spautz 6. BOG workgroup for "Is it safe to eat fish?": still looking for liaison 7. Beach workgroup for "Is it Safe to Swim?": still looking for liaison 	

	8. Ocean Workgroup: still forming
Desired Outcome	Information Exchange and Guidance on how to integrate existing Portals
Contact Person:	Jon Marshack jmarshack@waterboards.ca.gov Kris Jones Kristopher.Jones@water.ca.gov
Meeting Notes:	<ol style="list-style-type: none"> 1. The Monitoring Council will be reviewing their implementing strategy, which will include an evaluation of the workgroup efforts. There next meeting is August 28th. 2. Wetlands workgroup liaisons will be Kristal Davis Fadtke and Kris Jones. 3. Healthy Streams Partnership is still looking for another co-chair. Continue to serve as technical advisors with EPA and CADMIS Healthy Watershed Initiative. The group is releasing an initial report and the Partnership continues to work on a deeper level of detail. 4. The Data management workgroup has been tasked with developing a list of key databases, what type of technology it will take to make them web enabled, and the cost of this technology. Asking workgroups to assist them by supplying their data wishlist by the end of 2013. 5. Joint meeting on hold until data list has been compiled. 6. Safe to eat fish portal is conducting a study on grebes and mercury accumulation. Looking into impacts on wildlife and not just human health. 7. Safe to swim portal is starting to develop inland content using bacterial indicator information from CEDEN. 8. Ocean Workgroup is still looking for leadership and funding. Currently in a scoping activity funded by Resources Law Group. Process should lead to developing a road map on how to move forward by the end of September. The Rocky Intertidal portal will be going to the Council in August and this process will eventually merge with the Oceans Workgroup. 9. Other announcement: Kristal Davis Fadtke reported that the Delta Conservancy has not yet heard back from EPA on the Wetland Program Development solicitation. The proposal was to fund expansion of EcoAtlas.

Item	3	Approx. Time
Title of Topic:	Worker Bee Updates	10 min
Background:	<ol style="list-style-type: none"> 1. ASANA - In an effort to improve communication, track timelines and organize tasks, worker bees have begun using a project management tool called ASANA. All future worker bee communications are going through this website. Limitations to site include 15 people maximum and user learning curve. If you are interested in gaining access talk to Stephanie Fong about how to participate at the worker bee level. 2. State of the Estuary Abstract submittal – As per June CEMW discussion, abstracts were submitted for the State of the Estuary Conference. Similar to the IEP Workshop 	

	format. 3. Training from 34North – Worker Bees were trained by 34North on July 10. Future trainings expected for agency scientists and those interested in providing future content for the Portal.
Desired Outcome:	Information exchange
Attachment Links:	
Contact Person:	Stephanie Fong sfong@sfcwa.org
Meeting Notes:	<ol style="list-style-type: none"> 1. The workgroup is continuing to use ASANA and finds it is a helpful tool. If you are interesting in learning more: http://asana.com/ 2. The abstract was submitted for an interactive poster presentation. The SOE workshop is not accepting oral presentation requests. 3. 34 North is coordinating with the Water Board Training Academy to set up training sessions geared toward specific users groups.

Item	4	Approx. Time
Title of Topic:	Review Estuaries Portal Content for Launch	60 min
Background:	<p>Worker bees have continued revising the draft mock up based on comments from the CEMW and Monitoring Council. The slides are not attached due to size restrictions, so please go to the CEMW website to view the slides ahead of time and provide comments to Stephanie by Friday, July 19th.</p> <p>The Estuaries Portal launch product is recognized as a “work in progress”, with considerable content expected for development post-launch. Worker bees have prioritized the living resources section (Food web base, Fish and Birds) to varying degrees as time has allowed, as per CEMW direction.</p>	
Desired Outcome:	<ol style="list-style-type: none"> 1. Clear list of minor changes that need to be addressed before final draft is sent to agency management for review. 2. Decision: Approval of slides with minor revisions for the October Launch 	
Attachment Links:	See http://caestuaries.opennrm.org/	
Contact Person:	Stephanie Fong sfong@sfcwa.org	

Meeting Notes:	<ol style="list-style-type: none">1. Comments have been compiled and will be sent to section leads to address minor comments. Compiled comments will be posted to the Cal Estuaries Workgroup Website. All revisions need to be completed by July 30th, those edits will be made directly into the Estuary Workgroup website. The team will also attach a copy of the revised comments showing which ones were addressed and how and which comments were not addressed and why to the Asana website. The following are the main topics in the comments have been identified and addressed at this meeting:<ul style="list-style-type: none">• Text on the intro slides- make sure to remove the word “complete.” The tone of Erin Foresman’s suggested text is good. Condense and refine where possible.• The water slides will answer “what is water quality and quantity” and “why is it important.” There will be links to established data reports, webpages, etc. Information on monitoring and trends will be delayed until further developed.• Laws and Regulations pages- will add in some picture appeal and work on presentation. But it was agreed this is not a priority slide to focus extra funds on. The presentation can be readdressed after launch. Identify in the wish list. For anchored text pages, include “more” clicks to expand text and make sure there’s a “back to top” click available.• For words like biomass, abundance, species composition- make sure they are clearly defined and are not used interchangeably.• The Trends pages are okay in their current form. But for future development try to outline in a similar fashion for each section, and figures will include take-home message text.• Abundance, biomass, and species composition can be used as most appropriate, but should be defined when used and not used interchangeably.• Will continue to use the word “driver,” which could be a positive or negative association and define “stressor” separately if used since it relays negative connotations to many.• In the Phytoplankton/Zooplankton section make sure that information from the Jassby 2008 article is clear and a guiding resource.• HS suggested that we focus money on initial slides and those of public interest to draw folks in. There was general agreement.• An Outline of the site map will be updated and sent to Jon Marshack.• Other notes:<ul style="list-style-type: none">○ 34 North needs to have a coordination meeting with Monitoring Council web developers to merge iframe with My Water Quality Portals○ LD would like water section sent to her for final review, she is not on asana○ Next meeting (August 20) – goal will be to approve content2. Decision: Workgroup approved slides with minor revisions for the October Launch.
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Item	5	Approx. Time
Title of Topic:	Meeting Wrap up	10 min
Background:	In an effort to curtail misunderstandings between meetings and keep worker bees on track, we'd like to briefly review decisions made at the meeting and the next steps for worker bees.	
Desired Outcome:	Clear communication through the <ol style="list-style-type: none"> 1. Review of decisions made during CEMW 2. Review of tasks assigned 3. Review of schedule and timeline of tasks 4. Confirmation of August 20th and/or September 17th meeting 	
Contact Person:	Stephanie Fong sfong@sfcwa.org	
Meeting Notes	The next CEMW meeting will by August 20 th from 9-12 at the Delta Conservancy Office.	

Parking Lot: Items not addressed during this meeting, but should be brought back for discussion at a later date. This list is not prioritized.	
Title of Topic: <ul style="list-style-type: none"> • Initiation of long term planning meeting • Performance measures • Climate change • Habitat – linking to the wetlands portal • Coordinating with State of the Estuary folks on their next report • List of workgroup website desires for data analysis, manipulation & graphing functions from 34North • Budget realities and prioritized list for the launch • Jellyfish in the zooplankton story • Other living resources (e.g., mammals, plants, etc) • List of workgroup website data analysis, manipulation & graphing functions from 34North • Budget realities and prioritized list for the launch • Other 	
Important Dates:	Contact Person: