

**CALIFORNIA WATER QUALITY MONITORING COUNCIL**

California Estuary Monitoring Workgroup Meeting Agenda

**Wednesday, February 14th – 9:00 AM to noon**

California Department of Water Resources  
3500 Industrial Blvd, Room 119, West Sacramento CA 95691



Attendees (and on the phone):

- Sarah Lesmeister
- Kristopher Jones
- Traci Treleaven
- Shaun Phillippart
- Eva Bush
- Maggie Christman
- Amanda Maguire
- Laura Valoppi
- Tim Mussen
- Samsor Safi
- (Karly Rodriguez)
- (Catherine Johnston)
- (Adam Nanninga)

Item	1	Approx. Time
Title of Topic:	<b>Introduction and Announcements</b>	15 min
Purpose:	1) Introductions and announcements 2) Review notes from last CEMW meeting 3) Review agenda for today	
Desired Outcome:	Approve meeting notes; review action items	
Attachment Links:	<a href="#">Draft notes from November 8th CEMW Meeting</a>	
Notes:	Notes were approved without any modifications.	

Item	2	Approx. Time
Title of Topic:	<b>Liaison Reports and Subcommittee Updates</b>	45 min
Purpose:	This agenda item is for the routine update on key activities or decisions made by the California Water Quality Monitoring Council (CWQMC) and its other workgroups,	

	<p>the CEMW subcommittees, and any other efforts relevant to the CEMW.</p> <ol style="list-style-type: none"> <li>1. Monitoring Council and its Workgroups: Kris Jones (15 min)</li> <li>2. CEMW Subcommittees (30 min)             <ol style="list-style-type: none"> <li>a. Portal Development (Kris Jones)</li> <li>b. Water Quality and Quantity (Shakoora Azimi-Gayon)</li> <li>c. Living Resources (Kris Jones)</li> <li>d. Strategic Planning (Kris Jones)</li> </ol> </li> </ol>
<p>Desired Outcome:</p>	<p>Information exchange</p>
<p>Contact Person:</p>	<p>Kris Jones, <a href="mailto:Kristopher.Jones@water.ca.gov">Kristopher.Jones@water.ca.gov</a></p>
<p>Notes:</p>	<p>2.1 CWQMC Subgroups</p> <ol style="list-style-type: none"> <li>a. Portal Development: Subcommittee meeting on 2/13/18 discussed the Council’s initial guidance on having question driven navigation. One goal that was discussed is developing content that is generally accessible, flexible, and good for agencies and the public while meeting the needs of government programs. Another goal is getting more people involved in portal content. Lastly, they want to figure out how to get portals to benefit from each other and blend content where appropriate as some content will cross multiple groups. Any comments and feedback to be directed to Kris Jones and Sarah Lesmeister.</li> <li>b. The CA Wetland Monitoring Workgroup (CWMW) developed a business plan to ensure long-term sustainability for their tool sets that utilize premium services for training, customer service, and funding. Kris highlighted that the CEMW would be able to learn from the CWMW’s efforts, as the CEMW has experienced similar challenges regarding the long-term funding for the Estuaries Portal.</li> <li>c. The Monitoring Council formed a new Environmental Flows workgroup, which will focus on improved coordination of technical approaches for the development and implementation of environmental flows in California. Their first meeting is February 27<sup>th</sup> in the Resources building, and will include specific state partners to further develop the scope and goals for the workgroup. Future meetings will then broaden to include other additional participants. Contact Kris Jones if you are interested in joining, or add your name to the Environmental Flow Workgroup’s lyrics list.</li> </ol> <p>2.2 CEMW Subgroups</p> <ol style="list-style-type: none"> <li>a. The Portal subgroup is looking to shift to quarterly meetings or as needed. The portal launch is set to coincide with the IEP workshop March 6-8<sup>th</sup>. Kris Jones will be giving a lightning round talk (5-minute talk) at the IEP workshop about the portal.</li> </ol>

	<p>b. Water Quality and Quantity meeting had many questions on the portal. It was decided that any substantial comments on the survey will be worked through and changes can be made as they go.</p> <p>c. Living Resource Subcommittee is in a final review process for the portal content.</p> <p>d. Strategic Planning created a draft factsheet to share with the CEMW as a tool for both outreach and education and will be distributed at the IEP workshop.</p>
Action Items:	Contact Kris Jones if interested in joining the new CA WQMC Environmental Flows Workgroup.

<b>Item</b>	<b>3</b>	Approx. Time
Title of Topic:	<b>CEMW and IEP Data Readiness</b>	15 min
Purpose:	Kris Jones will provide an update on his presentation with Interagency Ecological Program Science Management Team, and discuss potential next steps for CEMW and IEP collaboration.	
Desired Outcome:	Information exchange.	
Contact Person:	Kris Jones, <a href="mailto:Kristopher.Jones@water.ca.gov">Kristopher.Jones@water.ca.gov</a>	
Notes:	Kris Jones discussed CEMW bringing in potential partners from IEP by providing a data readiness assessment for open science information sharing. The CEMW is looking to partner with members of the IEP Data Utilization Work Group (DUWG). The next steps are to have the CEMW work with the CWQMC Data Management Work Group to develop a survey for projects to assess their data readiness. An outline of what this will entail will come out once approved by the Council.	
Action Items:	Email Kris Jones if interested in joining the data readiness assessment subgroup.	

<b>Item</b>	<b>4</b>	Approx. Time
Title of Topic:	<b>Estuary Portal Survey</b>	45 min
Purpose:	CEMW members will discuss the California Estuaries Portal and the accompanied survey provided by 34 North. CEMW members received the survey in advance and will have the opportunity to review the survey and estuaries portal.	
Desired Outcome:	Provide feedback on the survey for the Estuaries Portal to share with 34 North and discuss any challenges faced while completing survey. Address any concerns regarding the portal, in advance of its launch in early March 2018.	
Contact Person:	Sarah Lesmeister, <a href="mailto:Sarah.Lesmeister@water.ca.gov">Sarah.Lesmeister@water.ca.gov</a>	
Notes:	On February 23 <sup>rd</sup> , the CWQMC will hold their quarterly meeting, where they will discuss the Estuary Portal and come to a decision on if the portal is suitable for	

	<p>public release. February 23<sup>rd</sup> is the deadline to submit the survey for the Estuary Portal’s review. Depending on survey responses and the CWQMC decision, the CEMW portal subcommittee may hold a meeting before the launch (February 23<sup>rd</sup> deadline-March 6<sup>th</sup> IEP Workshop) to address major red flags. Any minor improvements can be made over the next several months and should not interfere with launch.</p> <p>Some improvements that were discussed:</p> <ul style="list-style-type: none"> <li>• Home Page navigation needs to be more cohesive</li> <li>• Home Page could be improved to clarify content and data sources.</li> <li>• Members of the CEMW liked the current URL (Californiaestuaryportal.com) and questioned the permanency of the URL.</li> <li>• Members wanted a mention or link to Real Time Monitoring data AND QA’d data (ex: QA’d data from CDEC).</li> <li>• The survey would not allow uploading screen shots or pictures. Instead email them to <a href="mailto:Karly@34North.com">Karly@34North.com</a> and include Sarah Lesmeister and Kris Jones.</li> <li>• The numbers in some graphs have spaces between them, making the data unclear.</li> <li>• Links/dots in the station map seem glitchy – green dots give correct information but if it stays blue it gives incorrect information.</li> <li>• Unclear as to what the “popular topics” mean on the home page.</li> </ul>
Action Items:	<p>Kris Jones will send out doodle poll to meet before the portal launch. The small window is between February 23<sup>rd</sup> and March 6<sup>th</sup>.</p> <p>Sarah Lesmeister will check on status of the URL and meet with real time data scientists (in March).</p> <p>Karly will make small changes that were discussed in the meeting.</p>

<b>Item</b>	<b>5</b>	Approx. Time
Title of Topic:	<b>CEMW Factsheet</b>	30 min
Purpose:	CEMW members will provide comments on a draft CEMW Factsheet. A draft of the factsheet was shared with members of the CEMW prior to the CEMW quarterly meeting.	
Background:	One of the first priorities of the CEMW Strategic Planning subgroup is to develop a one-page fact sheet. Two main goals of the factsheet are to 1) clearly define goals of CEMW and 2) serve as a method for outreach for collaboration. Members of the subgroup worked to create a factsheet that would be shared with the broader workgroup.	
Desired	Refine and approve CEMW Factsheet for sharing at IEP Workshop and other	

Outcome:	outreach venues.
Contact Person:	Sarah Lesmeister, <a href="mailto:Sarah.Lesmeister@water.ca.gov">Sarah.Lesmeister@water.ca.gov</a>
Notes:	<p>There were many questions and comments about the draft factsheet with the main one being that the goals of the fact sheet were not clearly defined. Some members thought that we should be promoting the product (the portal) while others thought we should be recruiting partners to the CEMW. Sarah has noted all comments and will be sharing another draft of the factsheet before IEP. Due to limited time, CEMW members agreed to two days to provide feedback on the draft factsheet.</p> <p>Some improvements that were discussed:</p> <ul style="list-style-type: none"> <li>• The last paragraph should be first to emphasize that the goal is to seek additional partners “JOIN US!”</li> <li>• The factsheet should be double sided to allow for better visualizations</li> <li>• The current imagery is ineffective and hard to see. Larger or different pictures should be used.</li> <li>• More specific information was requested such as specific agencies/programs involved and the geographic scope</li> </ul>
Action Items:	Traci and Sarah will revise the factsheet, share with CEMW and provide 2 days to respond with feedback.

<b>Item</b>	<b>6</b>	Approx. Time
Title of Topic:	<b>Meeting Wrap-Up</b>	15 min
Purpose:	<p>Identify meeting date and location. Proposed 2018 Meeting Dates include:</p> <ul style="list-style-type: none"> <li>• May 9</li> <li>• August 8</li> <li>• November 14</li> </ul> <p>Plan the next CEMW meeting agenda. Proposed meeting topics include:</p> <ol style="list-style-type: none"> <li>1) Liaison Reports and Subcommittee Updates</li> <li>2) Estuary Portal Content Review</li> <li>3) CEMW Outreach Strategy</li> <li>4) IEP Data Readiness Assessments</li> </ol>	
Desired Outcome:	Decide on agenda topics for the next CEMW meeting.	
Contact Person:	Sarah Lesmeister, <a href="mailto:Sarah.Lesmeister@water.ca.gov">Sarah.Lesmeister@water.ca.gov</a> .	

Draft: February 20<sup>th</sup>, 2018